

2 Information about officers and their duty list

S.N.	Name & designation	Duties
1.	Pramod Rawat Sr.DME (C&W)	Overall in-charge of mechanical (C&W) department at divisional level. Overall management and co-ordination of all activities pertaining to mechanical (C&W) department, decision making, dealing of D&A cases, exercising of financial powers for procurement of vital items, engaging contractors for works and maintenance contracts operated under mechanical (C&W) department, coordination with HQ and other department in the division.
2.	Gaurav Gupta Sr. CDO-JP	Management of coaching activities of coach care complex/Jaipur, coordination with Divisional head quarter for smooth functioning of CCC/JP, dealing of D&A cases, exercising financial power for procurement of items required for day to day activities, test checking of contractual works, monitoring installation, maintenance smooth functioning of vital assets and equipment of CCC/JP.
3.	Banwari lal Meena DEE/Chg/JP	Management of coaching activities related to electrical of coach care complex/Jaipur, coordination with Divisional head quarter for smooth functioning of CCC/JP, exercising financial power for procurement of items required for day to day activities related to electrical/Chg.
4.	Rohit Meena DME/FL	Management and monitoring of freight train examination and ROH activities at FL. Exercising financial power for procurement of items required for day to day activities, test checking of contractual works, monitoring installation, maintenance smooth functioning of vital assets and equipment under Mech. (C&W) Department.
5.	Rahul Meena ADME(C&W)	Management of C&W activities at field units, co-ordination with Divisional head quarter for smooth functioning of field units, dealing of D&A cases, exercising financial power for procurement of items required for day to day activities, test checking of contractual works, monitoring installation, maintenance smooth functioning of vital assets and equipment under Mech. (C&W) Department.
6.	Amit Sharma AME(TS)	Management of C&W activities for train set maintenance & operation at Khatipura i.e. nominated for train set and at coaching depot/JP, co-ordination with Divisional head quarter for smooth functioning of field units, exercising financial power for procurement of items required for day to day activities for train set, test checking of contractual works, monitoring installation, maintenance smooth functioning of vital assets and equipment under Mech. (C&W) Department.